

Finnair Group Travel Site

Register

On the Finnair Group Travel site you have 24/7- access to Finnair’s real-time Groups availability. You can easily create quotes and bookings, make amendments and ticket through this site. To access the Finnair Group Travel site, you must first register your travel agency. On the following pages we will show you how to do that.

Important: We can only accept registrations from IATA-licensed agents. Each IATA number can only register once.

Only use standard alphabet letters when filling in the form! Do not use any special characters such as ä, ö, æ, ñ, ß etc.

The manager or key groups person from your agency will need to initially register as an Agency Administrator, they can then add more Users within their agency. We have detailed instructions on “Adding More Users” in the HELP section on the Finnair Group Travel site. You can access this information once you are logged into the site.

Register

Registration is available to travel agents based in Singapore, United Kingdom, United States, Canada, New Zealand and Australia holding applicable licences and a current IATA membership. One registration for each IATA is permitted.

The manager or key group contact from each agency will need to initially register as an administrator. Agency administrators will be sent details of their individual username to access the website. Administrators will then be able to add additional users within their office.

To access the website please read the terms and conditions and complete the registration form below. All fields marked with an asterisk are mandatory.

When you click register, the registration will be reviewed by a member of our team. If your application is successful you will receive an email with your user name to access the website.

Country

Point of Sale (Territory) *

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Agency Information

Agency Name (Legal Name) *

Agency Trading Name

IATA Number *

Postal Code/Zipcode *

Country *

State (Province) *

Address Line 1 *

Agency Email Address *

Address Line 2

Confirm Agency Email Address *

City *

Phone Number *

2

3

Agency Business Details

Primary Type of Group Business *

ODB

Secondary Type of Business

ODB Pseudo City Code

Agency Administrator Details

Title *

Email Address *

First Name *

Confirm Email Address *

Last Name *

Password *

Job Title *

User Name *

Work (Office Phone) *

Mobile (Cell Phone)

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I agree to the [Finnair Terms and Conditions](#)

Register

Register your Agency

Go to: <https://grouptravel.finnair.com/RegisterOperator/OperatorRegistrationViewAY>

Agency Information and Agency Business Details

Please complete the fields with your travel agency's information. Mandatory fields are marked with an asterisk.

- ① **Point of Sale:** Select the country your agency is located in.
- ② **Agency Email Address:** Enter your agency's generic groups email address, if applicable. The email address stored here will be the default Emergency Contact for all your agency's bookings.
- ③ **Phone Number:** Enter your agency's generic groups phone number, if applicable. This will be the default Emergency Contact for all your agency's bookings.

Agency Administrator Details

Please enter the details of the manager or key groups person at your agency. You must create a username and password, please take a note of both.

④ Terms & Conditions

Please read the Terms & Conditions in the link for using the Finnair Group Travel site and tick the box to agree. Then click "Register".

You will see an on-screen message that Finnair has received your registration request. You can now close the window.

Finnair will review your registration request, which may take a couple of days. If your registration has been successful, you will receive your log-in details by email.